



MINUTES OF THE PERSONNEL COMMITTEE MEETING HELD AT 6.00 P.M.  
ON THURSDAY 13 FEBRUARY 2025  
IN THE COUNCIL CHAMBER

Councillors

Cllr R Burbridge\* (Vice Chairman of the Committee)

Cllr M Scully\*

Cllr R Tyler

Cllr M West\* (Chairman of the Committee)

PRESENT\*

ALSO PRESENT: Parish Clerk B. Bell.

1. APOLOGIES FOR ABSENCE

There were no apologies for absence.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. PUBLIC SESSION

There were no members of the public present.

4. MINUTES

The draft minutes of the Personnel Committee meeting held on 14 November 2024, having previously been circulated, were AGREED and signed by the Chairman as a true record.

5. CHAIRMAN'S REPORT

The Chairman had no report.

6. STAFF MATTERS

The Committee AGREED to exclude the press and public from the meeting, reason staff in confidence.

- The Clerk gave an update on staffing matters.
- The Personnel Committee AGREED to recommend to the full Council to consider a marketing plan for the Village Hall and staffing implications. The Personnel Committee also AGREED to recommend to the full Council for Brighton University students to use the Village Hall as a diploma case study for their business and marketing course.
- The Personnel Committee recommends to the full Council to recruit at least two further Councillors to support the Youth Council to ensure two persons with DBS and safeguarding are available for every session.
- The Personnel Committee reminds full Council to be mindful of confidentiality when discussing matters that have staff implications in public session.
- The Clerk reported on the Grounds Management Association Pay Bargaining Guide published in April 2024 which advises that for those that work in the public sector it can help to look at the pay award of the National Joint Council (NJC) for local government services. The Clerk advised that Godalming Town Council have aligned their amenity staff to the NJC. The Clerk gave a presentation on the potential alignment of the grounds staff to the NJC.

- The Personnel Committee AGREED to recommend to full Council to postpone the inflationary increase for grounds staff, which will be backdated to 01 April 2025, until the NJC national salary award for 2025 has been agreed. The Personnel Committee AGREED to recommend to full Council to use the NJC as a benchmark for the grounds staff inflationary salary increase for 2025 and to monitor the implications on staffing budgets in the future with a view to adoption of the NJC for grounds staff.

7. DATE OF NEXT MEETING

Tuesday 06 May 2025 at 7.00pm. The meeting closed at 6.45pm.

Signature.....

Date.....