



MINUTES OF THE PERSONNEL COMMITTEE MEETING HELD AT 6.00 P.M.  
ON TUESDAY 06 MAY 2025  
IN THE COUNCIL CHAMBER

Councillors

Cllr R Burbidge\* (Vice Chairman of the Committee)

Cllr H Nicholson

Cllr M Scully\*

Cllr R Tyler

Cllr M West\* (Chairman of the Committee)

PRESENT\*

ALSO PRESENT: Parish Clerk B. Bell.

1. APOLOGIES FOR ABSENCE

There were no apologies for absence.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. PUBLIC SESSION

There were no members of the public present.

4. MINUTES

The draft minutes of the Personnel Committee meeting held on 13 February 2025, having previously been circulated, were AGREED and signed by the Chairman as a true record.

5. CHAIRMAN'S REPORT

The Chairman had no report.

6. STAFF MATTERS

The Committee AGREED to exclude the press and public from the meeting, reason staff in confidence.

- The Clerk advised that Village Hall caretaking is taking more of the Clerks' time. The Committee AGREED to recommend to full Council to plan a Village Hall event to recruit volunteers and create job descriptions for help required.
- The Committee AGREED to investigate the purchase of a stainless steel lockable cabinet to house the lighting and sound desks on the balcony.
- The Clerk reported that the NJC have made an offer for the Clerks national salary award of a 3.2% increase on all scale points with effect from 1 April 2025. The Clerk will advise the Council once the NJC have made their decision. The Clerk added that the Council had previously agreed to use the NJC as a benchmark for the grounds staff inflationary salary increase for 2025.

7. DATE OF NEXT MEETING - To be arranged. The meeting closed at 6.21pm.

Signature.....

Date.....

