



**MINUTES OF THE PERSONNEL COMMITTEE MEETING HELD AT 6.00 P.M.**  
**ON TUESDAY 06 MAY 2025**  
**IN THE COUNCIL CHAMBER**

**Councillors**

Cllr R Burbridge\* (Vice Chairman of the Committee)

Cllr H Nicholson

Cllr M Scully\*

Cllr R Tyler

Cllr M West\* (Chairman of the Committee)

**PRESENT\***

**ALSO PRESENT:** Parish Clerk B. Bell.

**1. APOLOGIES FOR ABSENCE**

There were no apologies for absence.

**2. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**3. PUBLIC SESSION**

There were no members of the public present.

**4. MINUTES**

The draft minutes of the Personnel Committee meeting held on 13 February 2025, having previously been circulated, were AGREED and signed by the Chairman as a true record.

**5. CHAIRMAN'S REPORT**

The Chairman had no report.

**6. STAFF MATTERS**

The Committee AGREED to exclude the press and public from the meeting, reason staff in confidence.

- The Clerk advised that Village Hall caretaking is taking more of the Clerks' time. The Committee AGREED to recommend to full Council to plan a Village Hall event to recruit volunteers and create job descriptions for help required.
- The Committee AGREED to investigate the purchase of a stainless steel lockable cabinet to house the lighting and sound desks on the balcony.
- The Clerk reported that the NJC have made an offer for the Clerks national salary award of a 3.2% increase on all scale points with effect from 1 April 2025. The Clerk will advise the Council once the NJC have made their decision. The Clerk added that the Council had previously agreed to use the NJC as a benchmark for the grounds staff inflationary salary increase for 2025.

**7. DATE OF NEXT MEETING - To be arranged. The meeting closed at 6.21pm.**

Signature.....

Date.....

