



MINUTES OF THE PARISH COUNCIL MEETING HELD AT 7.00 P.M.
ON THURSDAY 19 JUNE 2025
IN THE COUNCIL CHAMBER

Councillors

Cllr C Bennett*

Cllr R Burbridge*

Cllr T Cobby*

Cllr A Morrison*

Cllr H Nicholson

Cllr D Nicholas

Cllr M Scully* (Chairman of the Council)

Cllr E Townsend*

Cllr R Tyler*

Cllr C Walker* (Vice Chairman of the Council)

Cllr M West*

PRESENT*

ALSO PRESENT: Parish Clerk B. Bell, one member of the public.

1. APOLOGIES FOR ABSENCE

There were no apologies for absence.

2. DECLARATIONS OF INTEREST

- Cllr E Townsend declared she is a Surrey County Councillor and Waverley Borough Councillor.
- Cllr A Morrison declared he is a Waverley Borough Councillor.
- Cllr C Walker declared he is a member of Newlands Residents Association.
- Cllr R Burbridge declared she is a Trustee of Rowleys.

3. CO-OPTION OF NEW PARISH COUNCILLOR FOR CRANLEIGH WEST WARD

There were two nominations for the Parish Councillor vacancy on Cranleigh West Ward: David Harrison and Brian Steel. Brian Steel sent his apologies.

David Harrison said he moved into Cranleigh six years ago. He has retired from a career in project management and is keen to have an active role in the community. He currently volunteers at Winkworth Arboretum and has joined the U3A.

The Council took a signed ballot. The results of the ballot were:

David Harrison 4

Brian Steel 5

The Council AGREED to co-opt Brian Steel who will be asked to sign his declaration of acceptance of office before the next meeting.

The Chairman thanked all candidates for standing for nomination.

4. PUBLIC SESSION

There were no members of the public present.

5. MINUTES

The draft minutes of the Parish Council meeting held on 15 May 2025, and the extraordinary Parish Council meeting on 12 June 2025, having previously been circulated, were AGREED signed by the Chairman as a true record.

6. CHAIRMAN'S REPORT

The Council NOTED the Chairman's Report:

- The Chairman has a meeting with Jeremy Hunt MP, Cranleigh BID, Chamber of Commerce and Shadow Secretary of State for Technology on 27 June 2025 to discuss the mobile signal and public WIFI in Cranleigh.

7. CLERK'S REPORT

The Council NOTED the following report:

- The Council is having a GDPR audit on Monday 30 June 2025 in preparation for assertion 10 of the Annual Governance and Accountability Return 2025/26. The Clerk has arranged GDPR training for the Council at the start of the October Parish Council meeting. The Clerk is also booking a website accessibility audit.
- The Parish Council has received a complaint that access to the Village Hall toilet is blocked on a Sunday as the gym is in the main hall. The Clerk has sought advice from the economic development team at WBC.
- The Clerk has the final report to complete for the Village Hall Community Ownership Fund grant.
- There was an accident at the front of the Village Hall when a car reversed into the corner of the building. The Clerk has the driver's details and has made a claim through the Council's insurers. The Clerk has contacted Robin Nugent Architects for assistance as it will be important to match the brickwork for the hall in the conservation area. They have reached out to contractors and Case Electrical have responded and been out to stabilize the wall as it has been built with lime mortar which could collapse following the impact.
- Little Hearts Nursery is opening all year round from September 8.30am – 5.30pm. The Council's archiving will be stored in one of the dressing rooms at the Village Hall.
- The door for the public toilet at Snoxhall Fields will be replaced shortly.
- Drifters ice cream van is paying for a pitch at Snoxhall Fields.
- The patio black spot preventer treatment is due for the War Memorial, but the Council did not think the treatment is needed.
- The planning application for the machine shed was submitted on 20 May 2025 but has still not been validated by WBC.
- Volunteers are needed to maintain the Fountain Square flowerbeds.
- Surrey Police identified all individuals involved with the deodorant can explosion at Snoxhall Fields and they have been sent ASB letters and referred to the Surrey Fire and Rescue Firewise scheme.
- Surrey County Council are offering more free trees.
- An article featuring Cranleigh as the largest village in England was published in the Daily Express on Saturday 31 May 2025: <https://www.express.co.uk/news/uk/2053625/uks-largest-village-thats-big-should-be-a-town#comments-wrapper>
- There is a Performing Arts Group meeting Thursday 26 June 2025 10.00am -12noon at the Princes Hall, Aldershot, the Council will invite Cllr B Steel to attend.
- Invitation to Surrey's next five-year Climate Change Delivery Plan interactive workshop Wednesday, 9th July 2025, 10:00 – 15:30 at Denbies Wine Estate, Bradley Lane, Dorking, RH5 6AA

- The Ministry for Housing, Communities and Local Government have launched a consultation on local government reorganisation in Surrey with a closing date of 05 August 2025.
- As a result of the spending review, MHCLJ cannot proceed with commissioning new neighbourhood planning support services for 2025 onwards. Unfortunately, this means that Locality cannot open to applications for new grants or technical support. The review of the Cranleigh Neighbourhood Plan is hold whilst we await the WBC Local Plan review.
- The Clerk attended the NALC Legal Update webinar. The Parish Council is already putting into place actions for the changes in waste recycling, procurement, assertion 10 of the AGAR and Martyn's Law.

8. REPORT FROM SURREY AND WAVERLEY BOROUGH COUNCILLORS

Cllr E Townsend reported:

- The local government reorganisation consultation has opened with the option to chose between two or three unitary authorities.
- There has been slight movement in the bridge over the Downs Link on Elmbridge Road.
- There are a number of roads closures for surface dressing.
- A section of roadworks was missed on Horsham Road, but SCC advise it is not a priority.
- The Elmbridge Road traffic calming scheme is not quite finished.
- A traffic calming scheme is being considered around Glebelands School.
- The hole should be filled shortly in Hitherwood.
- The mast at the sewage treatment works is being extended.
- Vodafone and 3 are merging which may help the mobile phone signal in Cranleigh.
- There are planning applications for housing sites at Ruffold Farm and Longhurst Park.
- Cowlings are being added to the floodlights at Glebelands School to reduce glare.
- She has a grant fund of £5,000 for small projects.
- She has raised concerns about parking in the High Street bus stop.
- She will speak to the High Street improvement planners about the closure of the slip road in front of the Village Hall following the recent accident.
- She will follow up the Downs Link re-surfacing by the new development on Knowle Lane.

9. MINUTES OF COMMITTEES

The minutes of the Planning Committee Meeting on 12 May 2025 were AGREED.

10. COUNCIL STRUCTURE

The Council DEFERRED the review of the Committee Structure to the July meeting.

Cllr T Cobby was elected as Vice Chairman of the Property & Asset Committee.

11. FINANCIAL MATTERS

1. The expenditure list for June 2025, circulated earlier, was AGREED by the Council and Cllrs A Morrison and M Scully will authorise the online payments for June.
2. The bank reconciliation to 31 May 2025 was AGREED and signed by Cllr M West.
3. The cashbook reconciliation to 31 May 2025 was AGREED.
4. The Council AGREED to withdraw £50,000 from CCLA, Cllrs M Scully and C Walker signed the redemption form.

12. OUTSIDE BODIES

- Beryl Harvey Conservation Field – The ecology report is awaited.
- Centenary Garden – Property & Asset Committee to discuss replacement benches.
- Community Speedwatch – It is national Speedwatch day 11 July.
- Recreation Users – The Chairman and Clerk met with the new Football Club Chairman.

- Youth Council – The Youth Council enjoyed decorating hats for the Carnival parade – with grateful thanks to the members of the public who donated materials. Cllrs R Burbridge and A Morrison are supervising the Youth Council at the parade. The next meeting Lions are their guest speaker. For the September meeting, the Youth Council will follow the Heritage Trail.
- Carnival – Cllrs C Bennett, R Burbridge, A Morrison, M Scully and M West will help with the Council's carnival stand. Cllr C Bennett will help with setup and Cllr M West will help with pack away. Cllrs C Bennett, T Cobby and C Walker offered to have DBS checks to help with the Youth Council.
- VJ Day – Cllr T Cobby said a service has been arranged for 11.00am on Friday 15 August 2025 at the War Memorial.

13. DEVOLUTION

The Ministry for Communities, Housing and Local Government have launched a consultation for local government reorganization in Surrey with a closing date of 05 August 2025:

Elmbridge Borough Council, Mole Valley District Council and Surrey County Council proposed **2 unitary councils**:

- East Surrey (Elmbridge, Epsom and Ewell, Mole Valley, Reigate and Banstead, Tandridge)
- West Surrey (Guildford, Runnymede, Spelthorne, Surrey Heath, Waverley, Woking)

The Borough Councils of Epsom and Ewell, Guildford, Reigate and Banstead, Runnymede, Spelthorne, Surrey Heath, Waverley and Woking, and Tandridge District Council proposed **3 unitary councils**:

- East Surrey (Epsom and Ewell, Mole Valley, Reigate and Banstead, and Tandridge)
- North Surrey (Elmbridge, Runnymede, and Spelthorne)
- West Surrey (Guildford, Surrey Heath, Waverley, and Woking)

The Parish Council DEFFERED their response to the July meeting to enable Councillors to review the consultation document.

Cllrs A Morrison and E Townsend will not participate in the consultation response, as they have already voted at the principle authority and are thus pre-determined.

14. WBC LOCAL PLAN WORKSHOP

Cllr C Walker attended the workshop and said the consultation is at the initial stages looking at what people like about Cranleigh and the challenges it faces. Attendees were asked to select their preferred form of new development from: infill within existing settlements, development on the edge of existing settlements, expansion of smaller villages or a new settlement. The infill within existing settlements achieved the most votes.

15. WBC AFFORDABLE HOMES DELIVERY STRATEGY

Cllr E Townsend declared an interest.

The Council AGREED to the support the strategy.

16. MHCLG LOCAL GOVERNMENT PENSION SCHEME – ACCESS AND FAIRNESS CONSULTATION

The Council had no comments.

17. SCC RURAL SPEED LIMIT PROJECT

Surrey County Council propose to reduce the speed limits to **20 mph** on:

1. Winterfold Road D194. Reduction from 60mph speed limit to 20mph, from junction Winterfold Heath Road D193 to a point 20m west of property access to Pittance Farm. Distance 1395m.

Surrey County Council propose to reduce the speed limits to **30 mph** on:

1. Horseshoe Lane D182. Reduction from 40mph speed limit to 30mph. From 30/40mph speed limit terminals 350m southeast of junction Amlets Lane D191 to a point 10m north of junction Amlets Lane D191. Distance 360m.
2. Barhatch Road D192. Reduction from 40mph speed limit to 30mph, entire length from existing 30/40mph terminals 50m north of junction Ewhurst Road B2127 to junction Amlets Lane D191. Distance 570m.
3. Knowle Lane D184. Reduction from 60mph speed limit to 30mph, from 40/60mph terminals 18m north of junction Hogspudding Lane D185 to junction Hillhouse Lane D185. Distance 420m.
4. Hogspudding Lane D185. Reduction from 60mph speed limit to 30mph, entire length from junction Knowle Lane D184 to junction Baynards Lane. Distance 960m.
5. Hillhouse Lane D185. Reduction from 60mph speed limit to 30mph, entire length from junction Knowle Lane D184 to junction Guildford Road A281. Distance 630m.
6. Baynards Lane D185. Reduction from 60mph speed limit to 30mph, entire length from junction Hogspudding Lane to junction Cox Green B2128. Distance 1790m.
7. Windmill Plain D192. Reduction from 60mph speed limit to 30mph, entire length from junction Hound House Road C46 to junction Winterfold Heath Road D193. Distance 725m.
8. Horseblock Hollow D192. Reduction from 60mph speed limit to 30mph, entire length from junction Winterfold Heath Road D193 to Barhatch Lane D192. Distance 600m.
9. Barhatch Lane D192. Reduction from 60mph speed limit to 30mph, and from 40mph to 30mph, entire length from Horseblock Hollow to junction Amlets Lane D191. Distance 1900m.
10. Winterfold Road D194. Reduction from 60mph speed limit to 30mph, from a point 20m west of property access to Pittance Farm to junction Smithwood Common Road D191. Distance 619m.

Surrey County Council propose to reduce the speed limits to **40 mph** on:

1. Smithwood Common Road D191. Reduction from 50mph speed limit to 40mph, from 40/50mph speed limit terminals immediately northwest of access road to properties 1 & 2 Maplewood Cottages to junction Guildford Road B2128. Distance 1310m.
2. Alfold Road D182. Reduction from 60mph speed limit to 40mph, from 30/60mph terminals 120m south of junction Key Drive to junction Guildford Road A281. Distance 2405m.

Surrey County Council propose to reduce the speed limits to **50 mph** on:

1. Guildford Road A281. Reduction from 60mph speed limit to 50mph from junction Hillhouse Lane D185 to current 50/60mph speed limit terminal 10m southeast of property access to White Lea. Distance 1460m.

The Council AGREED to support the speed limit reductions. Cllr E Townsend abstained from the vote.

18. WBC STREET TRADING CONSENT

The Parish Council SUPPORTS the itinerant consent for West Sussex Whippy.

19. WAR MEMORIAL POLICY

The Council AGREED the War Memorial Policy.

20. LEISURE CENTRE BRIDGE

The Council DEFERRED this item to the July meeting awaiting an update on the s106 funding.

21. TRACTOR REPLACEMENT

The Council considered this agenda item in private and confidential session: reason – commercial in confidence.

The Grounds Manager had obtained six quotations for a replacement tractor with the trade in of the current tractor. The Council AGREED to order a new tractor funded from the Grounds Maintenance Reserve.

22. STAFF MATTERS

The Council considered this agenda item in private and confidential session: reason – staff in confidence.

The Council AGREED to advertise the vacancy. Cllrs R Tyler and C Walker will join the interview panel.

23. DATE OF NEXT MEETING

Thursday 17 July 2025.

The meeting closed at 8.40pm.

Signature.....

Date.....