



CRANLEIGH PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD AT 7.00 P.M. ON THURSDAY 30 JULY 2026 IN THE COUNCIL CHAMBER

Councillors

Cllr R Burbridge*

Cllr T Cobby*

Cllr M A Johnson*

Cllr H Nicholson

Cllr D Nicholas*

Cllr M Scully* (Chairman of the Council)

Cllr B Steel

Cllr E Townsend

Cllr R Tyler*

Cllr C Walker* (Vice Chairman of the Council)

PRESENT*

ALSO PRESENT: Dr Barbara Grabher

In the absence of a Clerk it was agreed for Cllr M A Johnson to take the minutes

1. APOLOGIES FOR ABSENCE

The Council AGREED the prior commitment apologies of Cllr H Nicholson, Cllrs B Steel and E Townsend.

2. DECLARATIONS OF INTEREST

- Cllr D Nicholas declared he is a member of Cranleigh Football Club.

3. GUEST SPEAKER: Dr Barbara Grabher and Jacqueline Wick, Brighton University

To present the results of their research into the health and wellbeing survey of the needs of Generation Z residents in the Cranleigh villages.

The presentation is appended to the meeting minutes.

4. PUBLIC SESSION

There were no members of the public present.

5. PARISH COUNCIL MINUTES

The draft minutes of the Parish Council meeting held on 21 May 2026 and extraordinary Parish Council meetings on 06 and 20 July 2026, having previously been circulated, were AGREED signed by the Chairman as a true record.

6. CHAIRMAN'S REPORT

The Chairman announced the resignation of Yvette Nicholson. If no bye-election is called by 10 August 2026, the Council will be able to co-opt to fill this vacancy and that created by John Doyle at the September Council meeting.

7. CLERK'S REPORT

No report.

8. REPORT FROM WEST SURREY, SURREY AND WAVERLEY COUNCILLORS

No report.

9. MINUTES OF COMMITTEES

The minutes of the Planning Committee meeting on 18 May, 08 and 28 June 2026 were AGREED.

Cllr Burbridge raised concerns regarding Waverley Borough Council's Planning Committee.

10. FINANCIAL MATTERS

1. The expenditure list for 30 July 2026, circulated earlier, was AGREED. Cllrs H Nicholson and C Walker will authorize the online payments for July.
2. The Bank Reconciliation to 31 May and 30 June 2026 was AGREED and to be signed by Cllr M A Johnson.
3. The Cashbook Reconciliation and earmarked reserves to 31 May and 30 June 2026 was AGREED and signed by the Chairman.
4. The Council AGREED to withdraw £100,000 from CCLA, Cllrs M Scully and C Walker signed the redemption form.
5. The Council DELEGATED AUTHORITY to Cllrs M Scully and C Walker and the Clerk to approve and authorize the August accounts for payment.

11. OUTSIDE BODIES

To receive reports from outside bodies:

Deferred to next meeting

12. LOCAL GOVERNMENT REORGANISATION

West Surrey Unitary Authority are meeting on Thursday 30 July 2026, update at the next meeting.

13. BUSINESS PLAN 2027 – 2031

This item was deferred to the September Council meeting.

14. MEMBERS ALLOWANCES POLICY

The Council ADOPTED the revised policy.

15. STAFF EXPENSES POLICY

The Council ADOPTED the revised policy.

16. WBC STREETNAMING

- The Council NOTED the street name 'Jasmine Close' for the land to the rear of Little Park Hatch, Bookhurst Road, Cranleigh.
- The Council suggested the following road names for the development at Sandelands, Woodland Avenue, Cranleigh:
Acorn Road/Close
Sapling Road/Close

17. COMMUNITY ASSET TRANSFER

Oxborough Surveyors have provided a building condition report for Rowleys circulated to all Councillors.

The community asset transfer of Rowleys was the second highest scoring priority at the Parish Council's consultation stand at the carnival.

The Council DEFERRED the allocation of £10,000 from the Business Plan EMR for Waverley Borough Council's fees and the Parish Council legal fees for the transfer to the next meeting, as more information is required.

18. PADDOCK FIELD AND TENNIS COURTS

The Council considered this agenda item in private and confidential session under (Public Bodies (Admission to Meetings) Act 1960): reason – commercial in confidence.

The Parish Council has met with Waverley Borough Council to consider the land exchange of the Paddock Field and Tennis Courts. The consent of Fields in Trust will be required before any land exchange can take place and the land should be independently valued.

The land exchange of the Paddock Field and the tennis courts was the highest scoring priority at the Parish Council's consultation stand at the carnival.

Waverley Borough Council provided two quotations for land valuation and the Parish Council obtained a land valuation quotation from its own surveyor.

The Parish Council AGREED to appoint its own surveyor to value the tennis courts and Paddock Field for land exchange and to allocate the sum of £10,000 for legal fees from the Business Plan EMR. Once the valuation has been received, the Parish Council will consider the land exchange and negotiation with Waverley Borough Council.

19. TREE SURVEY

The Council considered this agenda item in private and confidential session under (Public Bodies (Admission to Meetings) Act 1960): reason – commercial in confidence.

The Council DEFERRED the appoint the arboriculturalist to the next meeting.

20. INSURANCE RENEWAL

The Council considered this agenda item in private and confidential session under (Public Bodies (Admission to Meetings) Act 1960): reason – commercial in confidence.

The Council AGREED to renew with its current insurer for one year and will issue an invitation to tender next year.

21. SNOXHALL MACHINE SHED

The Council considered this agenda item in private and confidential session under (Public Bodies (Admission to Meetings) Act 1960): reason – commercial in confidence.

The Council DEFERRED this item to the September meeting to discuss utility quotations with the architect.

22. SNOXHALL COMMUNITY CENTRE AND PAVILION REFURBISHMENT

The Council considered this agenda item in private and confidential session under (Public Bodies (Admission to Meetings) Act 1960): reason – commercial in confidence.

This item was deferred to the September Council meeting.

23. LEISURE CENTRE BRIDGE

The Council considered this agenda item in private and confidential session under (Public Bodies (Admission to Meetings) Act 1960): reason – commercial in confidence.

The Council AGREED to consider stopping the project and carryout repairs only, due to rising costs.

24. SUBJECT ACCESS REQUEST

The Council considered this agenda item in private and confidential session under (Public Bodies (Admission to Meetings) Act 1960): reason – commercial in confidence.

The Council DEFERRED this item to the next meeting.

25. STAFF MATTERS

The Council considered this agenda item in private and confidential session under (Public Bodies (Admission to Meetings) Act 1960): reason – commercial in confidence.

This item was deferred to the September Council meeting.

26. DATE OF NEXT MEETING

Thursday 17 September 2026 at 7.00pm

The meeting closed at 8.05pm.

Signature.....

Date.....