



CRANLEIGH PARISH COUNCIL
MINUTES OF THE NEIGHBOURHOOD PLAN COMMITTEE
ON THURSDAY 08 MARCH 2018 AT 6.00PM
IN THE PARISH COUNCIL OFFICE, VILLAGE WAY, CRANLEIGH

Councillors

Cllr J Betts*

Cllr R Cole*

Cllr B Freeston* (Vice Chairman of the Committee)

Cllr S Jeacock*

Cllr A Richardson*

Cllr E Townsend* (Chairman of the Committee)

Non Councillors

Mr. P Townsend*

PRESENT*

ALSO PRESENT: Parish Clerk B Bell FSLCC, Gayle Wootton Principal Planning Officer Waverley Borough Council

1. **APOLOGIES FOR ABSENCE**

There were no apologies for absence.

2. **DECLARATION OF INTERESTS**

Cllr E Townsend declared that she is a Waverley Borough Councillor.

3. **NEIGHBOURHOOD PLAN COMMITTEE MINUTES**

The draft minutes of the Neighbourhood Plan Committee meeting held on 01 February 2018, having previously been circulated, were AGREED and signed by the Chairman as a true record.

4. **PUBLIC SESSION**

There were no members of the public present.

5. **SCREENING PROCESS**

Gayle Wootton advised that with the broader vision of the Neighbourhood Plan there is still a requirement to prepare a Strategic Environmental Assessment (SEA) and the Parish Council will receive formal notification next week. There is no need to re-consult with Natural England, Historic England and the Environment Agency as the need to prepare an SEA has not changed.

6. **AREA OF SIGNIFICANT VISUAL IMPORTANCE (ASVI)**

Alice Knowles of Waverley Borough Council provided comments on the ASVI prepared by the Council. She suggested including the land to the east of the Beryl Harvey Field which is in private ownership. The Clerk was asked to write to the owner to request a meeting to discuss this further.

Alice Knowles advised against the inclusion of the Bruce MacKenzie Field in the ASVI as it would prevent expansion of the sports facilities. Gayle Wootton advised including the Bruce MacKenzie Field in open space for recreational use in perpetuity. She said when the Neighbourhood Plan is reviewed in five years time, the Bruce MacKenzie Field and Knowle Park could then be considered for inclusion in the ASVI.

It was AGREED that Cllr E Townsend will update the ASVI section of the Neighbourhood Plan.

7. LOCAL GREEN SPACES REVIEW

It was AGREED to include the following areas in the local green spaces review and for Cllr R Cole and Mr P Townsend to complete the designation form for each area:

- Park Mead
- Summerlands
- Cranleigh Showground
- Dewlands Lane cemetery
- Tennis courts

It was AGREED to consult on the local green spaces at the Community Showcase.

Gayle Wootton suggested including the Knowle Park Initiative park land as open space.

The Clerk was asked to investigate the cost of Parishes Online to prepare the local green spaces maps.

8. AREA OF GREAT LANDSCAPE VALUE REVIEW (AGLV)

Cllr E Townsend suggested that a large area of land to the east and south east of the village, but north of Vachery Lake should be included in the AGLV. Gayle Wootton reported that Waverley Borough Council are not reviewing the AGLV as it is a Surrey County Council designation that forms part of the Area of Outstanding Natural Beauty (AONB).

It was AGREED that there is no action for the Parish Council at the moment. The Parish Council could participate in future AONB and AGLV consultations.

9. RURAL ENTERPRISE

Cllr E Townsend said she had identified that consultation on rural enterprise was missing from the Neighbourhood Plan. Cllrs B Freeston and E Townsend had met individually with some farmers to discuss issues including recruitment, diversification, business use of farm buildings and access to broadband. It was AGREED to organize engagement as a group for further discussion.

10. CALL FOR SITES

The Clerk reported that Navigus will provide their report on the Call for Sites next week. The Clerk added that the end of grant report is required by 14 April 2018 by Locality, and the Council will need to consider applying for further funding to complete the Neighbourhood Plan.

11. DRAFT NEIGHBOURHOOD PLAN

Cllrs B Freeston, A Richardson and E Townsend continue to meet every Tuesday to update the Neighbourhood Plan.

Cllr E Townsend said more information is needed on the local green space review. She added that the Neighbourhood Plan should consider further education, as more sixth form places may be needed for all the development in and around Cranleigh and if Dunsfold goes ahead. Cllr A Richardson said she is working on education.

Cllr A Richardson asked that thanks to Cllr E Townsend be recorded as the driving force behind the Neighbourhood Plan.

Gayle Wootton agreed to have an informal look at an early draft of the Neighbourhood Plan.

12. CHAIRMAN'S REPORT

None.

13. CLERK'S REPORT

- The Clerk reported that she has received a reply from the CCG about parking for outpatients at Cranleigh Village Hospital. The CCG have referred the Parish Council to the Royal Surrey County Hospital who are responsible for outpatients services.
- Cllr E Townsend said she would ask Mr Richard Homewood for a copy of Waverley Borough Council's car park report.

14. DATE OF NEXT MEETING

Thursday 05 April 2018.

The meeting CLOSED at 7.30pm

Signed: _____

Date: _____