



MINUTES OF THE EXTRAORDINARY PARISH COUNCIL MEETING HELD AT 6.00 P.M.
ON THURSDAY 03 MAY 2018
IN THE PARISH COUNCIL OFFICE, VILLAGE WAY, CRANLEIGH

Councillors

Cllr E Townsend* (Chairman of the Council)
Cllr A Richardson* (Vice Chairman of the Council)
Cllr J Betts*
Cllr R Burbridge
Cllr R Cole*
Cllr K Fernandes*
Cllr M Forszowski
Cllr B Freeston*
Cllr S Jeacock*
Cllr D Lazarus*
Cllr D Nicholas*
Cllr R Tyler*

PRESENT*

ALSO PRESENT: Parish Clerk B Bell FSLCC, Assistant Clerk S Simmonds

The outgoing Chairman and Vice Chairman were not present. The Council nominated Cllr E Townsend to take the chair for the election of Chairman.

1. APOLOGIES FOR ABSENCE

The apologies from Cllr R Burbridge (prior commitment, M Forszowski (prior commitment) and D Nicholas (work commitment) were AGREED.

2. ELECTION OF CHAIRMAN

Cllr S Jeacock nominated Cllr E Townsend as Chairman of the Council, was seconded by Cllr K Fernandes and AGREED UNANIMOUSLY. Cllr E Townsend took the chair.

3. ELECTION OF VICE CHAIRMAN

Cllr K Fernandes nominated Cllr A Richardson as Vice Chairman of the Council, was seconded by Cllr R Tyler and AGREED UNANIMOUSLY.

4. DECLARATIONS OF INTEREST

- Cllr E Townsend declared she is a Waverley Borough Councillor.
- Cllr K Fernandes declared she is a member of Cranleigh Civic Society.

5. PUBLIC SESSION - There were no members of the public present.

6. CHAIRMAN'S REPORT

The Chairman said wished to thank Cllr B Freeston for all his hard work on the Centenary Garden and the Neighbourhood Plan Committee for their work on the Neighbourhood Plan.

7. CLERK'S REPORT

- The Clerk congratulated the new Chairman and Vice Chairman on their office and invited them to meet with her to discuss the agenda for the annual Council meeting.
- The Clerk is meeting with a representative from CVHT tomorrow and invited the Chairman and Vice Chairman to join her.

8. NEIGHBOURHOOD PLAN CALL FOR SITES

The Chairman gave an update on the call for sites process to date. She explained that Waverley Borough Council has extended their deadline for the call for sites from 31 December 2017 to 01 April 2018. Cranleigh Parish Council has previously agreed to use the call for sites data from Waverley Borough Council, rather than advertising their own call for sites. Cllr D Nicholas arrived.

The Council AGREED to extended deadline for sites considered by Neighbourhood Plan of 01 April 2018 in line with Waverley Borough Council upcoming published Land Availability Assessment.

9. SNOXHALL FIELDS CAR PARK AGREEMENT

This item was considered in private and confidential session.

The Council AGREED the amended car park management licence agreement with Waverley Borough which details that any party at fault must bear the associated losses.

The Clerk was asked to update the Council's website and social media with details about the car park and the Council's aims and objectives.

10. DATE OF NEXT MEETING

Thursday 17 May 2018 at 7.00pm

The meeting CLOSED at 6.59pm

Signature.....

Date.....