



CRANLEIGH PARISH COUNCIL
MINUTES OF THE NEIGHBOURHOOD PLAN COMMITTEE
ON THURSDAY 7TH JUNE AT 7.00PM
IN THE PARISH COUNCIL OFFICE, VILLAGE WAY, CRANLEIGH

Councillors

Cllr J Betts*

Cllr R Cole*

Cllr B Freeston (Vice Chairman of the Committee)

Cllr S Jeacock

Cllr A Richardson*

Cllr E Townsend* (Chairman of the Committee)

Non Councillors

Mr. P Townsend*

Present - Assistant Parish Clerk S Simmonds

1. ELECTION OF CHAIRMAN

Cllr A Richardson nominated Cllr E Townsend as Chairman to the Neighbourhood Planning Committee, was seconded by Cllr J Betts.

2. ELECTION OF VICE CHAIRMAN

Cllr E Townsend nominated Cllr A Richardson as Vice Chairman to the Neighbourhood Planning Committee, was seconded by Cllr J Betts.

3. APOLOGIES FOR ABSENCE

The prior commitment apologies of Cllr B Freeston were AGREED. Cllr S Jeacock apologies, and resignation from the Neighbourhood Planning Committee were NOTED.

4. DECLARATION OF INTERESTS

Cllr E Townsend declared that she is a Waverley Borough Councillor.

5. NEIGHBOURHOOD PLAN COMMITTEE MINUTES

The draft minutes of the Neighbourhood Plan Committee meeting held on 10 April 2018, having previously been circulated, were AGREED and signed by the Chairman as a true record.

6. PUBLIC SESSION

There were no members of the public present.

7. STRATEGIC ENVIRONMENTAL ASSESSMENT

Scoping Report

The Scoping Report was sent to Natural England, the Environment Agency and Historic England on 04 May 2018 for a five-week consultation period. At the end of this period the Parish Council had only received a response from Historic England which has been passed onto Navigus.

The Clerk to contact Natural England and the Environment Agency for a response.

8. CALL FOR SITES

Cllr E Townsend advised that Waverley Borough Council had passed the new Land Availability Assessment (LAA). The Members discussed the call for sites in detail and the need to have sufficient sites to meet Cranleigh housing numbers required by Waverley Borough Council's Local Plan.

9. DRAFT NEIGHBOURHOOD PLAN

Cllr E Townsend will continue to update the draft Neighbourhood Plan and contact Waverley Borough Council to discuss their comments on the proposed policies.

10. GREEN SPACES

Cllr E Townsend advised most of the data for green spaces is in the draft plan, but further work is required on the usage of these areas.

11. CONSULTATION

The Public Consultation has been arranged for Thursday 12th, Friday 13th and Saturday 14th July. Assistant Clerk to advise of the times to all members and draw up a volunteer list.

12. TIMELINE

Cllr E Townsend reported that the Neighbourhood Plan is still within its specified timeline.

13. LOCALITY FUNDING

The Clerk has applied for £4250 for the remainder of the planning consultancy fees on 30th May 2018 and should hear in 15 working days.

14. CHAIRMAN'S REPORT

Nothing to Report

15. CLERK'S REPORT

Nothing to Report

16. DATE OF NEXT MEETING

Thursday 05 July 2018

Signed: _____

Date: _____