



## CRANLEIGH PARISH COUNCIL

### MINUTES OF THE NEIGHBOURHOOD PLAN COMMITTEE ON THURSDAY 02 AUGUST 2018 AT 7.00PM IN THE PARISH COUNCIL OFFICE, VILLAGE WAY, CRANLEIGH

#### Councillors

Cllr J Betts

Cllr R Cole

Cllr B Freeston\*

Cllr A Richardson\* (Vice Chairman of the Committee)

Cllr E Townsend\* (Chairman of the Committee)

#### Non Councillors

Mr. P Townsend\*

1 member of the public present.

Also Present: Assistant Clerk Soo Simmonds

1. APOLOGIES FOR ABSENCE

The apologies of Cllrs J Betts (prior commitment) and Cllr R Cole (prior commitment) were AGREED.

2. DECLARATION OF INTERESTS

Cllr E Townsend declared that she is a Waverley Borough Councillor.

3. NEIGHBOURHOOD PLAN COMMITTEE MINUTES

The draft minutes of the Neighbourhood Plan Committee meeting held on 05 July 2018, having previously been circulated, were AGREED and signed by the Chairman as a true record.

4. PUBLIC SESSION

No questions or comments from the public

5. STRATEGIC ENVIRONMENTAL ASSESSMENT

#### Scoping Report

Navigus have now amended the Scoping Report following the responses from Historic England and Natural England together with a reply from the Environment Agency that they are unable to provide a response.

6. CONSULTATION

The informal consultation held in the village hall on 12<sup>th</sup> to 14<sup>th</sup> July 2018 was well attended. It was important that people visited the event to view the display material to allow them to make informed responses.

- Vision, Objectives and Policies Consultation – general comments were positive, with a number of comments stating no more housing.

- ASVI – Majority in favour of existing ASVI area and extending it. The area for possible inclusion in the ASVI marked in blue on the map on the questionnaire.
- Green Spaces – the largest positive response out of all the questionnaires to protect green spaces.
- Call for Sites - general comments stating that important not to lose employment and local shops. Results to be sent on to Navigus.

7. GREEN SPACES

The comments received from the informal consultation will increase the evidence base for the green spaces in the Neighbourhood Plan.

Cllr R Cole and Mr. Townsend to review the responses and to submit our response to Waverley Borough Council for their informal consultation by 31<sup>st</sup> August 2018.

8. DRAFT NEIGHBOURHOOD PLAN

It was AGREED by all to send the draft Neighbourhood Plan to Navigus on 10<sup>th</sup> August 2018.

9. TIMELINE

The Council is still on course with the timeline.

10. APPOINTMENT OF PLANNING CONSULTANT FOR STAGES 4 TO 6

It was AGREED by all to appoint Navigus as the planning consultant for stages 4 to 6.

11. CHAIRMAN'S REPORT

The Chairman thanked everyone for all their hard work on the consultation and welcomed the appointment of the Assistant Clerk as Clerk to the Neighbourhood Plan Committee (apologised for not passing on Cllr Freeston's apologies for the previous meeting).

12. CLERK'S REPORT

Nothing to Report.

13. DATE OF NEXT MEETING

Thursday 23 August 2018

Signed: \_\_\_\_\_

Date: \_\_\_\_\_