



**CRANLEIGH PARISH COUNCIL**

**MINUTES OF THE PERSONNEL COMMITTEE MEETING**  
**ON TUESDAY 30 APRIL 2019 AT 6.00pm**  
**IN THE COUNCIL OFFICE, VILLAGE WAY**

Councillors

- Cllr R Burbridge\*
- Cllr R Cole\*                      Chairman
- Cllr B Freeston                  Vice Chairman
- Cllr A Richardson\*
- Cllr R Tyler

**PRESENT\***

**ALSO PRESENT:** Cllrs S Jeacock, B. Bell Parish Clerk FSLCC.

1. **APOLOGIES FOR ABSENCE**  
The prior commitment apologies of Cllr B Freeston and R Tyler were AGREED.
2. **DECLARATION OF INTERESTS**  
There were no declarations of interest or changes notified to members interests.
3. **PERSONNEL COMMITTEE MINUTES**  
The draft minutes of the Personnel Committee meeting held on 28 February 2019, having previously been circulated, were AGREED and signed by the Chairman as a true record.
4. **CHAIRMAN'S REPORT** - The Chairman had no report.
5. **CLERK'S REPORT** - The Clerk had no report.
6. **PUBLIC SESSION** - There were no members of the public present who wished to speak.
7. **PENSION**  
The Committee AGREED to invite the Council's HR advisor to the next meeting of the Committee to discuss alternative pension schemes and their implications for the Council's Pension Policy.
8. **STAFF MATTERS**  
The Committee AGREED to exclude the press and public from the meeting, reason staff in confidence.
  - The Committee AGREED to invite four candidates for interview for the vacancy for Admin Clerk for Finance and Property. Cllrs R Burbridge, A Richardson and E Townsend will form the interview panel.
  - The Clerk left the room. The Committee made a recommendation to the Council on the Clerk's Appraisal.
9. **DATE OF NEXT MEETING** - Thursday 05 September 2019. The meeting closed at 6.53pm

Signature.....

Date.....