



CRANLEIGH PARISH COUNCIL
MINUTES OF THE NEIGHBOURHOOD PLAN COMMITTEE
ON MONDAY 24 JUNE 2019 AT 7.00PM
IN THE PARISH COUNCIL OFFICE, VILLAGE WAY, CRANLEIGH

Councillors

Cllr J Betts*

Cllr S Jeacock*

Cllr H Nicholson

Cllr A Richardson* (Vice Chairman of the Committee)

Cllr E Townsend* (Chairman of the Committee)

Non Councillors

Mr. P Townsend

Also Present: Parish Clerk B Bell FSLCC.

1. **ELECTION OF CHAIRMAN**

Cllr A Richardson nominated Cllr E Townsend as Chairman to the Neighbourhood Planning Committee, was seconded by Cllr S Jeacock and AGREED.

2. **ELECTION OF VICE CHAIRMAN**

Cllr E Townsend nominated Cllr A Richardson as Vice Chairman to the Neighbourhood Planning Committee, was seconded by Cllr S Jeacock and AGREED.

3. **APOLOGIES FOR ABSENCE**

The prior commitment apology from Cllr H Nicholson was AGREED.

4. **DECLARATION OF INTERESTS**

Cllr E Townsend declared that she is a Waverley Borough Councillor.

5. **NEIGHBOURHOOD PLAN COMMITTEE MINUTES**

The draft minutes of the Neighbourhood Plan Committee meeting held on 11 October 2018, having previously been circulated, were AGREED and signed by the Chairman as a true record.

6. **PUBLIC SESSION**

There were no members of the public present.

7. **CHAIRMAN'S REPORT**

There was no report.

8. **CLERK'S REPORT**

The Clerk reported that the Locality grant funding application has been successful and the planning consultant Navigus will be appointed as agreed by the Council.

9. DRAFT NEIGHBOURHOOD PLAN – REGULATION 14 COMMENTS

The Chairman reminded Councillors that the Parish Council cannot duplicate Waverley Borough Council policies in the Neighbourhood Plan.

The Chairman has been through the responses from the statutory consultees and Waverley Borough Council and amended the Regulation 14 draft Neighbourhood Plan.

It was AGREED that the Council would submit the amended Regulation 14 draft Neighbourhood Plan to the planning consultant Navigus with the database of responses and comments from the Chairman. Navigus will review the responses and comments and make any recommendations for changes to the Neighbourhood Plan to be considered by the Parish Council. The Parish Council will also arrange a meeting with Waverley Borough Council to further explore their comments on the green spaces allocations in the Neighbourhood Plan.

10. TIMELINE

If necessary, the Parish Council will call an extraordinary meeting of the Parish Council to approve the amended Neighbourhood Plan for submission to Waverley Borough Council Regulation 15 and the Regulation 16 consultation.

11. DATE OF NEXT MEETING

To be arranged.

Meeting closed at 7.39pm.

Signed: _____

Date: _____