



CRANLEIGH PARISH COUNCIL

MINUTES OF THE PERSONNEL COMMITTEE MEETING
ON MONDAY 03 FEBRUARY 2020 AT 6.00pm
IN THE COUNCIL OFFICE, VILLAGE WAY

Councillors

Cllr R Burbridge* Vice Chairman
Cllr R Cole* Chairman
Cllr S Jeacock*
Cllr R Tyler*

PRESENT*

ALSO PRESENT: Cllr E Townsend, B. Bell Parish Clerk FSLCC.

1. ELECTION OF VICE CHAIRMAN
Cllr S Jeacock nominated Cllr R Burbridge as Vice Chairman of the Committee and was AGREED UNANIMOUSLY.
2. APOLOGIES FOR ABSENCE
There were no apologies for absence.
3. DECLARATION OF INTERESTS
There were no declarations of interest or changes notified to members interests.
4. PERSONNEL COMMITTEE MINUTES
The draft minutes of the Personnel Committee meeting held on 10 October 2019, having previously been circulated, were AGREED and signed by the Chairman as a true record.
5. CHAIRMAN'S REPORT - The Chairman had no report. Cllr R Tyler arrived.
6. PUBLIC SESSION - There were no members of the public present who wished to speak.
7. PENSION
Alternative Pension Scheme
The Clerk provided details of three alternative pension schemes. The Committee asked if she was able to advise on the difference between the schemes. The Clerk provided details from the literature but advised that she is unable to give advice on pensions and suggested that the Council should obtain professional independent financial advice.

It was AGREED that Cllr R Cole and the Clerk would seek professional independent financial advice and bring details back to this Committee.

Exercise of Pension Discretions Policy
Cllr R Cole asked for assistance with this review as A Richardson has left the Council. It was AGREED to ask Cllr N Sanctuary to assist Cllr R Cole with the review of this policy and bring comments back to this Committee.
8. STAFF MATTERS
The Committee AGREED to exclude the press and public from the meeting, reason staff in confidence.

- The Chairman and Clerk provided a report on a staffing matter to the Personnel Committee with advice from the Council's HR advisor. The Committee AGREED to proceed with the advice given with a review after six months.
- The Clerk provided a staffing update which was NOTED.

9. DATE OF NEXT MEETING

To be arranged. The meeting closed at 6.25pm

Signature.....

Date.....