



CRANLEIGH PARISH COUNCIL

MINUTES OF THE PERSONNEL COMMITTEE MEETING
ON THURSDAY 09 JULY 2020 AT 6.00pm
VIA GOTO MEETING

Councillors

Cllr R Burbridge* Vice Chairman
Cllr R Cole* Chairman
Cllr S Jeacock*
Cllr R Tyler

PRESENT*

ALSO PRESENT: B. Bell Parish Clerk FSLCC.

1. APOLOGIES FOR ABSENCE - There were no apologies for absence.
2. DECLARATION OF INTERESTS
There were no declarations of interest or notification of changes to members' interests.
3. PERSONNEL COMMITTEE MINUTES
The draft minutes of the Personnel Committee meeting held on 14 May 2020, having previously been circulated, were **AGREED** and will be signed by the Chairman as a true record.
4. CHAIRMAN'S REPORT – No report.
5. PUBLIC SESSION - There were no members of the public present.
6. PENSION
Alternative Pension Scheme
The Committee had previously **AGREED** that Cllr R Cole and the Clerk would seek professional independent financial advice and bring details back to this Committee.
Exercise of Pension Discretions Policy
The Committee had previously **AGREED** for Cllr N Sanctuary to assist Cllr R Cole with the review of this policy. Cllr R Cole reported that the SCC guidance advises the Council to strengthen its discretions in light of vulnerabilities. Cllr N Sanctuary had advised that the Council should provide a defensive discretion for each of the regulations as the law has changed.
It was **AGREED** that Cllr N Sanctuary and the Clerk should amend the Council's Discretions Policy to provide a defensive discretion for the each of the regulations and bring the draft policy back to this Committee for consideration and recommendation to full Council.
The Committee recorded its thanks to Cllr N Sanctuary for his work on this policy.
7. STAFF MATTERS
The Committee **AGREED** to exclude the press and public from the meeting, reason staff in confidence.
 - The Clerk gave a report on staffing arrangements during the coronavirus pandemic.
 - The Clerk provided an updated report on a staffing matter to the Personnel Committee.
 - The Committee **NOTED** the Clerk's report on staff performance appraisals and **AGREED** a recommendation to full Council.
 - The Clerk left the meeting.

- The Committee discussed the Clerk's performance appraisal and AGREED a recommendation to full Council.

8. DATE OF NEXT MEETING

To be arranged. The meeting closed at 7.00pm

Signature.....

Date.....

DRAFT