

Detailed Income & Expenditure by Budget Heading 01/02/2024

Month No: 9

Cost Centre Report

| | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent | Transfer to/from EMR |
|---|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------------|-------------------------|
| 101 ADMINISTRATION | | | | | | | |
| 1030 LETTING INCOME | 3 | 0 | (3) | | | 0.0% | |
| 1076 PRECEPT | 487,004 | 487,004 | 0 | | | 100.0% | |
| 1089 MISCELLANEOUS INCOME | 28,098 | 0 | (28,098) | | | 0.0% | 16,981 |
| 1090 INTEREST RECEIVED | 10,714 | 1,000 | (9,714) | | | 1071.4% | |
| ADMINISTRATION :- Income | 525,819 | 488,004 | (37,815) | | | 107.7% | 16,981 |
| 4001 STAFF PAY/OP COSTS | 44,270 | 75,818 | 31,548 | | 31,548 | 58.4% | |
| 4008 TRAINING | 630 | 1,470 | 840 | | 840 | 42.9% | |
| 4009 TRAVELLING EXPENSES | 75 | 105 | 30 | | 30 | 71.6% | |
| 4011 RATES | 4,026 | 5,760 | 1,734 | | 1,734 | 69.9% | |
| 4014 ELECTRICITY | 4,060 | 2,938 | (1,122) | | (1,122) | 138.2% | |
| 4016 CLEANING | 644 | 945 | 301 | | 301 | 68.1% | |
| 4018 HEALTH & SAFETY | 2,147 | 1,890 | (257) | | (257) | 113.6% | |
| 4019 SECURITY | 250 | 892 | 642 | | 642 | 28.0% | |
| 4020 MISC. EXPENSES | 738 | 1,050 | 312 | | 312 | 70.3% | |
| 4021 TELEPHONE/FAX | 2,014 | 2,100 | 86 | | 86 | 95.9% | |
| 4023 STATIONERY/PRINTING | 1,494 | 2,100 | 606 | | 606 | 71.2% | |
| 4024 SUBSCRIPTIONS | 3,385 | 3,675 | 290 | | 290 | 92.1% | |
| 4025 INSURANCE | 1,685 | 1,785 | 100 | | 100 | 94.4% | |
| 4026 COMPUTER/IT COSTS | 3,538 | 4,200 | 662 | | 662 | 84.2% | |
| 4036 PROPERTY MAINTENANCE | 321 | 1,050 | 730 | | 730 | 30.5% | |
| 4051 BANK CHARGES | 194 | 788 | 594 | | 594 | 24.6% | |
| 4055 ACCOUNTING SUPPORT | 1,469 | 2,205 | 736 | | 736 | 66.6% | |
| 4057 AUDIT FEES | 15 | 2,100 | 2,085 | | 2,085 | 0.7% | |
| 4059 OTHER PROF FEES | 4,850 | 4,200 | (650) | | (650) | 115.5% | 3,981 |
| ADMINISTRATION :- Indirect Expenditure | 75,805 | 115,071 | 39,266 | 0 | 39,266 | 65.9% | 3,981 |
| Net Income over Expenditure | 450,015 | 372,933 | (77,082) | | | | |
| 6000 plus Transfer from EMR | 3,981 | | | | | | |
| 6001 less Transfer to EMR | 16,981 | | | | | | |
| Movement to/(from) Gen Reserve | 437,016 | | | | | | |
| 102 CIVIC ACTIVITIES | | | | | | | |
| 4006 CHAIRMAN'S ALLWCE | 450 | 450 | 0 | | 0 | 100.0% | |
| 4008 TRAINING | 110 | 525 | 415 | | 415 | 21.0% | |
| 4009 TRAVELLING EXPENSES | 0 | 105 | 105 | | 105 | 0.0% | |
| 4020 MISC. EXPENSES | 965 | 3,150 | 2,185 | | 2,185 | 30.6% | (2,000) |
| 4063 CIVIC SERVICE | 125 | 210 | 85 | | 85 | 59.5% | |
| CIVIC ACTIVITIES :- Indirect Expenditure | 1,650 | 4,440 | 2,790 | 0 | 2,790 | 37.2% | (2,000) |
| Net Expenditure | (1,650) | (4,440) | (2,790) | | | | |
| 6000 plus Transfer from EMR | (2,000) | | | | | | |
| Movement to/(from) Gen Reserve | (3,650) | | | | | | |

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|---|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------------|-------------------------|
| 105 PUBLIC CONVENIENCES | | | | | | | |
| 4001 STAFF PAY/OP COSTS | 2,543 | 4,910 | 2,367 | | 2,367 | 51.8% | |
| 4012 WATER | 7,289 | 420 | (6,869) | | (6,869) | 1735.6% | |
| 4014 ELECTRICITY | 516 | 505 | (11) | | (11) | 102.3% | |
| 4016 CLEANING | 7,514 | 10,575 | 3,061 | | 3,061 | 71.1% | |
| 4018 HEALTH & SAFETY | 1,853 | 2,310 | 457 | | 457 | 80.2% | |
| 4025 INSURANCE | 371 | 388 | 17 | | 17 | 95.5% | |
| 4036 PROPERTY MAINTENANCE | 2,386 | 2,100 | (286) | | (286) | 113.6% | |
| PUBLIC CONVENIENCES :- Indirect Expenditure | 22,472 | 21,208 | (1,264) | 0 | (1,264) | 106.0% | 0 |
| Net Expenditure | (22,472) | (21,208) | 1,264 | | | | |
| 107 FGP GRANTS (& S137) | | | | | | | |
| 4701 GRANTS POWER GEN COMPETENCE | 1,500 | 2,000 | 500 | | 500 | 75.0% | |
| FGP GRANTS (& S137) :- Indirect Expenditure | 1,500 | 2,000 | 500 | 0 | 500 | 75.0% | 0 |
| Net Expenditure | (1,500) | (2,000) | (500) | | | | |
| 201 RECREATION GENERAL | | | | | | | |
| 1020 PITCH HIRE INCOME | 6,075 | 9,500 | 3,425 | | | 63.9% | |
| 1089 MISCELLANEOUS INCOME | 939 | 0 | (939) | | | 0.0% | |
| RECREATION GENERAL :- Income | 7,014 | 9,500 | 2,486 | | | 73.8% | 0 |
| 4001 STAFF PAY/OP COSTS | 38,015 | 66,705 | 28,690 | | 28,690 | 57.0% | |
| 4003 TEMPORARY WORKERS | 0 | 2,100 | 2,100 | | 2,100 | 0.0% | |
| 4008 TRAINING | 125 | 840 | 715 | | 715 | 14.9% | |
| 4009 TRAVELLING EXPENSES | 0 | 525 | 525 | | 525 | 0.0% | |
| 4012 WATER | 5,999 | 210 | (5,789) | | (5,789) | 2856.7% | |
| 4017 REFUSE COLLECTION | 6,241 | 7,350 | 1,109 | | 1,109 | 84.9% | |
| 4018 HEALTH & SAFETY | 1,427 | 1,575 | 148 | | 148 | 90.6% | |
| 4019 SECURITY | 459 | 1,050 | 591 | | 591 | 43.7% | |
| 4020 MISC. EXPENSES | 2,360 | 2,100 | (260) | | (260) | 112.4% | |
| 4021 TELEPHONE/FAX | 776 | 715 | (61) | | (61) | 108.5% | |
| 4024 SUBSCRIPTIONS | 50 | 158 | 109 | | 109 | 31.3% | |
| 4025 INSURANCE | 980 | 1,050 | 70 | | 70 | 93.3% | |
| 4037 GROUNDS MAINTENANCE | 11,177 | 18,900 | 7,723 | | 7,723 | 59.1% | |
| 4038 EQPT HIRE/CONTRACTS | 11,153 | 11,550 | 397 | | 397 | 96.6% | |
| 4039 FLOWERBEDS | 399 | 2,100 | 1,701 | | 1,701 | 19.0% | |
| 4040 PLAY EQUIPT MAINT'CE | 2,692 | 3,150 | 458 | | 458 | 85.5% | |
| 4041 EQPT/VHICLE/MC/MNTCE | 2,609 | 2,300 | (309) | | (309) | 113.4% | |
| 4042 TREE MANAGEMENT | 10,956 | 10,500 | (456) | | (456) | 104.3% | |

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| | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent | Transfer to/from EMR |
|---|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------------|-------------------------|
| 4043 TRACTOR MAINTENANCE | 3,596 | 1,575 | (2,021) | | (2,021) | 228.3% | |
| 4044 FUEL & OIL | 2,843 | 6,000 | 3,157 | | 3,157 | 47.4% | |
| 4048 EQUIPMENT - PURCHASE | 2,113 | 2,200 | 87 | | 87 | 96.1% | |
| RECREATION GENERAL :- Indirect Expenditure | 103,970 | 142,653 | 38,683 | 0 | 38,683 | 72.9% | 0 |
| Net Income over Expenditure | (96,956) | (133,153) | (36,197) | | | | |
| 202 CAR PARK | | | | | | | |
| 1200 SNOXHALL CARPARK INCOME | 8,092 | 0 | (8,092) | | | 0.0% | 8,092 |
| CAR PARK :- Income | 8,092 | 0 | (8,092) | | | | 8,092 |
| 4011 RATES | 363 | 1,150 | 787 | | 787 | 31.6% | |
| 4014 ELECTRICITY | 1,105 | 3,350 | 2,245 | | 2,245 | 33.0% | |
| CAR PARK :- Indirect Expenditure | 1,468 | 4,500 | 3,032 | 0 | 3,032 | 32.6% | 0 |
| Net Income over Expenditure | 6,624 | (4,500) | (11,124) | | | | |
| 6001 less Transfer to EMR | 8,092 | | | | | | |
| Movement to/(from) Gen Reserve | (1,468) | | | | | | |
| 203 YOUTH CENTRE | | | | | | | |
| 1051 YOUTH CENTRE INCOME | 19,814 | 15,450 | (4,364) | | | 128.2% | |
| YOUTH CENTRE :- Income | 19,814 | 15,450 | (4,364) | | | 128.2% | 0 |
| 4001 STAFF PAY/OP COSTS | 4,461 | 9,087 | 4,626 | | 4,626 | 49.1% | |
| 4011 RATES | 139 | 3,780 | 3,641 | | 3,641 | 3.7% | |
| 4012 WATER | (566) | 1,260 | 1,826 | | 1,826 | (44.9%) | |
| 4014 ELECTRICITY | 1,371 | 1,260 | (111) | | (111) | 108.8% | |
| 4015 GAS | 2,175 | 3,360 | 1,185 | | 1,185 | 64.7% | |
| 4016 CLEANING | 2,710 | 2,310 | (400) | | (400) | 117.3% | |
| 4018 HEALTH & SAFETY | 1,966 | 5,145 | 3,179 | | 3,179 | 38.2% | |
| 4019 SECURITY | 381 | 945 | 564 | | 564 | 40.3% | |
| 4020 MISC. EXPENSES | 453 | 525 | 72 | | 72 | 86.3% | |
| 4025 INSURANCE | 1,372 | 1,575 | 203 | | 203 | 87.1% | |
| 4036 PROPERTY MAINTENANCE | 1,605 | 2,100 | 495 | | 495 | 76.5% | |
| 4059 OTHER PROF FEES | 616 | 840 | 224 | | 224 | 73.3% | |
| YOUTH CENTRE :- Indirect Expenditure | 16,684 | 32,187 | 15,503 | 0 | 15,503 | 51.8% | 0 |
| Net Income over Expenditure | 3,130 | (16,737) | (19,867) | | | | |
| 204 ALLOTMENTS | | | | | | | |
| 1010 RENT RECEIVED | 10,034 | 5,000 | (5,034) | | | 200.7% | |
| ALLOTMENTS :- Income | 10,034 | 5,000 | (5,034) | | | 200.7% | 0 |

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|--|------------------------|-----------------------|--------------------------|--------------------------|--------------------|--------------|-------------------------|
| 4001 STAFF PAY/OP COSTS | 4,654 | 7,046 | 2,392 | | 2,392 | 66.1% | |
| 4012 WATER | 744 | 3,150 | 2,406 | | 2,406 | 23.6% | |
| 4025 INSURANCE | 200 | 315 | 115 | | 115 | 63.4% | |
| 4036 PROPERTY MAINTENANCE | 0 | 525 | 525 | | 525 | 0.0% | |
| 4037 GROUNDS MAINTENANCE | 150 | 1,785 | 1,635 | | 1,635 | 8.4% | |
| 4042 TREE MANAGEMENT | 0 | 4,200 | 4,200 | | 4,200 | 0.0% | |
| ALLOTMENTS :- Indirect Expenditure | 5,749 | 17,021 | 11,272 | 0 | 11,272 | 33.8% | 0 |
| Net Income over Expenditure | 4,286 | (12,021) | (16,307) | | | | |
| 205 SNOXHALL PAVILION | | | | | | | |
| 1010 RENT RECEIVED | 12,428 | 12,471 | 43 | | | 99.7% | |
| SNOXHALL PAVILION :- Income | 12,428 | 12,471 | 43 | | | 99.7% | 0 |
| 4001 STAFF PAY/OP COSTS | 4,339 | 8,014 | 3,675 | | 3,675 | 54.1% | |
| 4011 RATES | 84 | 2,520 | 2,436 | | 2,436 | 3.3% | |
| 4012 WATER | 677 | 1,575 | 898 | | 898 | 43.0% | |
| 4014 ELECTRICITY | 4,949 | 4,817 | (132) | | (132) | 102.7% | |
| 4015 GAS | 7,182 | 6,045 | (1,137) | | (1,137) | 118.8% | |
| 4016 CLEANING | 5,664 | 8,190 | 2,526 | | 2,526 | 69.2% | |
| 4018 HEALTH & SAFETY | 3,417 | 2,940 | (477) | | (477) | 116.2% | |
| 4019 SECURITY | 923 | 788 | (135) | | (135) | 117.2% | |
| 4020 MISC. EXPENSES | 170 | 525 | 355 | | 355 | 32.3% | |
| 4021 TELEPHONE/FAX | 81 | 1,260 | 1,179 | | 1,179 | 6.4% | |
| 4025 INSURANCE | 1,902 | 2,310 | 408 | | 408 | 82.3% | |
| 4036 PROPERTY MAINTENANCE | 3,963 | 3,465 | (498) | | (498) | 114.4% | |
| 4059 OTHER PROF FEES | 200 | 840 | 640 | | 640 | 23.8% | |
| SNOXHALL PAVILION :- Indirect Expenditure | 33,552 | 43,289 | 9,737 | 0 | 9,737 | 77.5% | 0 |
| Net Income over Expenditure | (21,125) | (30,818) | (9,693) | | | | |
| 301 VILLAGE HALL | | | | | | | |
| 1030 LETTING INCOME | 14,017 | 17,000 | 2,983 | | | 82.5% | |
| VILLAGE HALL :- Income | 14,017 | 17,000 | 2,983 | | | 82.5% | 0 |
| 4001 STAFF PAY/OP COSTS | 5,686 | 12,756 | 7,070 | | 7,070 | 44.6% | |
| 4008 TRAINING | 0 | 210 | 210 | | 210 | 0.0% | |
| 4011 RATES | 1,946 | 2,940 | 994 | | 994 | 66.2% | |
| 4012 WATER | 8,568 | 1,050 | (7,518) | | (7,518) | 816.0% | |
| 4014 ELECTRICITY | 2,572 | 1,645 | (927) | | (927) | 156.4% | |
| 4015 GAS | 4,512 | 1,941 | (2,571) | | (2,571) | 232.4% | |
| 4016 CLEANING | 2,470 | 3,150 | 680 | | 680 | 78.4% | |

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|---|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------------|-------------------------|
| 4017 REFUSE COLLECTION | 856 | 995 | 139 | | 139 | 86.0% | |
| 4018 HEALTH & SAFETY | 3,339 | 3,380 | 41 | | 41 | 98.8% | |
| 4019 SECURITY | 1,206 | 315 | (891) | | (891) | 382.9% | |
| 4020 MISC. EXPENSES | 0 | 525 | 525 | | 525 | 0.0% | |
| 4021 TELEPHONE/FAX | 81 | 735 | 654 | | 654 | 11.0% | |
| 4025 INSURANCE | 3,813 | 3,890 | 77 | | 77 | 98.0% | |
| 4036 PROPERTY MAINTENANCE | 3,839 | 4,200 | 361 | | 361 | 91.4% | |
| 4059 OTHER PROF FEES | 416 | 1,050 | 634 | | 634 | 39.6% | |
| VILLAGE HALL :- Indirect Expenditure | 39,304 | 38,782 | (522) | 0 | (522) | 101.3% | 0 |
| Net Income over Expenditure | (25,286) | (21,782) | 3,504 | | | | |
| 401 CEMETERY | | | | | | | |
| 1040 BURIAL FEES | 9,551 | 10,300 | 749 | | | 92.7% | |
| 1041 MEMORIAL FEES | 5,048 | 10,300 | 5,252 | | | 49.0% | |
| 1042 GRANT OF RIGHTS | 7,696 | 5,150 | (2,546) | | | 149.4% | |
| 1043 Transfer Fees for Graves | 869 | 1,030 | 161 | | | 84.4% | |
| CEMETERY :- Income | 23,164 | 26,780 | 3,616 | | | 86.5% | 0 |
| 4001 STAFF PAY/OP COSTS | 55,177 | 85,200 | 30,023 | | 30,023 | 64.8% | |
| 4008 TRAINING | 0 | 500 | 500 | | 500 | 0.0% | |
| 4011 RATES | 1,385 | 1,260 | (125) | | (125) | 109.9% | |
| 4012 WATER | 173 | 315 | 142 | | 142 | 54.9% | |
| 4014 ELECTRICITY | (113) | 273 | 386 | | 386 | (41.6%) | |
| 4017 REFUSE COLLECTION | 710 | 1,155 | 445 | | 445 | 61.4% | |
| 4018 HEALTH & SAFETY | 433 | 630 | 197 | | 197 | 68.7% | |
| 4019 SECURITY | 0 | 179 | 179 | | 179 | 0.0% | |
| 4020 MISC. EXPENSES | 94 | 630 | 536 | | 536 | 14.9% | |
| 4021 TELEPHONE/FAX | 257 | 316 | 59 | | 59 | 81.2% | |
| 4024 SUBSCRIPTIONS | 95 | 334 | 239 | | 239 | 28.4% | |
| 4025 INSURANCE | 166 | 198 | 32 | | 32 | 83.9% | |
| 4036 PROPERTY MAINTENANCE | 714 | 1,050 | 337 | | 337 | 68.0% | |
| 4037 GROUNDS MAINTENANCE | 956 | 825 | (131) | | (131) | 115.9% | |
| 4038 EQPT HIRE/CONTRACTS | 0 | 630 | 630 | | 630 | 0.0% | |
| 4041 EQPT/VHICLE/MC/MNTCE | 156 | 1,470 | 1,314 | | 1,314 | 10.6% | |
| 4042 TREE MANAGEMENT | 1,050 | 2,100 | 1,050 | | 1,050 | 50.0% | |
| 4044 FUEL & OIL | 528 | 1,600 | 1,072 | | 1,072 | 33.0% | |
| 4048 EQUIPMENT - PURCHASE | 1,151 | 1,260 | 109 | | 109 | 91.4% | |
| 4059 OTHER PROF FEES | 0 | 880 | 880 | | 880 | 0.0% | |
| CEMETERY :- Indirect Expenditure | 62,930 | 100,805 | 37,875 | 0 | 37,875 | 62.4% | 0 |
| Net Income over Expenditure | (39,766) | (74,025) | (34,259) | | | | |

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| 501 PLANNING | | | | | | | |
| 4001 STAFF PAY/OP COSTS | 8,414 | 12,189 | 3,775 | | 3,775 | 69.0% | |
| PLANNING :- Indirect Expenditure | <u>8,414</u> | <u>12,189</u> | <u>3,775</u> | <u>0</u> | <u>3,775</u> | <u>69.0%</u> | <u>0</u> |
| Net Expenditure | <u>(8,414)</u> | <u>(12,189)</u> | <u>(3,775)</u> | | | | |
| 900 EARMARKED RESERVE EXPENDITURE | | | | | | | |
| 9330 EMR GRANTS UNSPENT | 6,500 | 0 | (6,500) | | (6,500) | 0.0% | 6,500 |
| 9343 EMR BUSINESS PLAN | 23,231 | 0 | (23,231) | | (23,231) | 0.0% | 23,231 |
| 9356 EMR SNOXHAL CAR PARK INCOME | 33,609 | 0 | (33,609) | | (33,609) | 0.0% | 33,609 |
| 9358 EMR ROAD AND PATHS | 42,926 | 0 | (42,926) | | (42,926) | 0.0% | 42,926 |
| 9359 EMR SNOXHALL STORAGE | 15,350 | 0 | (15,350) | | (15,350) | 0.0% | 15,350 |
| 9360 EMR PITCHES | 1,500 | 0 | (1,500) | | (1,500) | 0.0% | 1,500 |
| 9372 EMR VILLAGE HALL | 1,000 | 0 | (1,000) | | (1,000) | 0.0% | 1,000 |
| 9384 EMR CEM DRAINAGE | 4,940 | 0 | (4,940) | | (4,940) | 0.0% | 4,940 |
| 9394 EMR PUBLIC CONVENIENCES | 1,200 | 0 | (1,200) | | (1,200) | 0.0% | 1,200 |
| 9396 EMR JUBILEE | 6,513 | 0 | (6,513) | | (6,513) | 0.0% | 6,513 |
| 9398 EMR SNOXHALL PAVILION | 440 | 0 | (440) | | (440) | 0.0% | 440 |
| 9402 EMR YOUTH COUNCIL | 90 | 0 | (90) | | (90) | 0.0% | 90 |
| EARMARKED RESERVE EXPENDITURE :- Indirect Expenditure | <u>137,299</u> | <u>0</u> | <u>(137,299)</u> | <u>0</u> | <u>(137,299)</u> | | <u>137,299</u> |
| Net Expenditure | <u>(137,299)</u> | <u>0</u> | <u>137,299</u> | | | | |
| 6000 plus Transfer from EMR | 137,299 | | | | | | |
| Movement to/(from) Gen Reserve | <u>0</u> | | | | | | |
| Grand Totals:- Income | 620,382 | 574,205 | (46,177) | | | 108.0% | |
| Expenditure | 510,795 | 534,145 | 23,350 | 0 | 23,350 | 95.6% | |
| Net Income over Expenditure | <u>109,587</u> | <u>40,060</u> | <u>(69,527)</u> | | | | |
| plus Transfer from EMR | 139,280 | | | | | | |
| less Transfer to EMR | 25,073 | | | | | | |
| Movement to/(from) Gen Reserve | <u>223,794</u> | | | | | | |

| Budget Report to 31 Dec 2023 | | | | |
|-------------------------------------|------|----------------------|--------|--|
| EXPENDITURE | | | | |
| 101 | 4014 | Electricity | -1122 | Increased energy costs |
| 101 | 4018 | Health & Safety | -257 | Removal of fuel bund £1,050 |
| 101 | 4059 | Professional fees | -650 | Ecologist £1,678.60 |
| 105 | 4012 | Water | -6869 | Castle Water meter reading error |
| 101 | 4014 | Electricity | -11 | Increased energy costs |
| 105 | 4036 | Property maintenance | -286 | Replacement toilet roll dispenser |
| 201 | 4012 | Water | -5789 | Castle Water dispute |
| 201 | 4020 | Miscellaneous | -260 | Dugouts spares £215, graffiti removal £190 |
| 201 | 4021 | Telephone | -61 | Replacement tough case for phone |
| 201 | 4038 | Contracts | -1705 | £4,410 journalled to 4037 in October |
| 201 | 4041 | Equip maintenance | -309 | Street lights repair £878 |
| 201 | 4042 | Tree management | -456 | Fencing around T-0298 £880 |
| 201 | 4043 | Tractor maintenance | -2021 | Tractor repair fuel line issues £991, Grillo repair £880 and year-end adjustment |
| 203 | 4014 | Electricity | -111 | Increased energy costs |
| 203 | 4016 | Cleaning | -400 | Mid week clean charged to SHR |
| 205 | 4014 | Electricity | -132 | Increased energy costs |
| 205 | 4015 | Gas | -1137 | Increased energy costs |
| 205 | 4018 | Health & Safety | -477 | Gas repairs £342, Elec repairs £310 |
| 205 | 4019 | Security | -135 | Intruder alarm callout and new padlocks |
| 205 | 4036 | Property maintenance | -498 | New dishwasher £1556 |
| 301 | 4012 | Water | -7518 | Castle Water leak dispute |
| 301 | 4014 | Electricity | -927 | Increased energy costs |
| 301 | 4015 | Gas | -2571 | Increased energy costs |
| 301 | 4019 | Security | -891 | CCTV repairs £956 |
| 401 | 4011 | Rates | -125 | |
| 401 | 4037 | Grounds maintenance | -131 | Additional contractor grass cutting due to staff shortages |
| INCOME | | | | |
| 101 | 1030 | Letting income | 3 | Ground rents |
| 101 | 1089 | Miscellaneous income | 28098 | CIL and Henry Smith grant |
| 101 | 1090 | Interest | 10,174 | CCLA account |
| 201 | 1089 | Miscellaneous income | 939 | Use of Snoxhall Fields, coffee income |
| 203 | 1051 | Hire income | 19814 | £4684 over budgeted income - pickleball £1,127 |
| 205 | 1010 | Hire income | 12428 | Met annual budget, football use of pavilion charged |
| 301 | 1030 | Hire income | 14017 | Three quarters of budget |
| 401 | 1040 | Burial Fees | 9551 | Almost whole year |
| 401 | 1041 | Memorial Fees | 7696 | Half of year budget |
| 401 | 1042 | Grant of Rights | 3640 | Over annual budget |

Clerk

From: Jessica Bramley <Jessica.Bramley@surreycc.gov.uk>
Sent: 03 April 2024 11:44
To: Helen Currie; Liz Townsend
Subject: Cranleigh - Working Party Update

Follow Up Flag: Follow up
Flag Status: Flagged

Dear All,

I apologise for the lack of communication following our public engagement event last year in November 2023. As many of you are probably aware, a petition was raised and we (Surrey County Council) wanted to wait for the outcome of the cabinet member's decision meeting that was held 26th March 2024.

It was agreed following the cabinet members decision meeting that:

- The High Street scheme will be split into various phases. Phase 1 will progress with the public realm works to Fountain square.
- New Engagement will be undertaken with a smaller stakeholder group, representing Cranleigh residents and businesses. This stakeholder group will work together to develop potential plans for additional phases, which may include footway refurbishment, improvements to drainage to prevent the puddles which currently form along the High Street, and safety improvements to Knowle Lane junction and the pedestrian crossing points along the High Street.
- A communication plan will be developed to update residents of Cranleigh

A decision has been made by the cabinet member that a smaller stakeholder working group is to be created to continue the opportunities for improvements to Cranleigh High Street which includes a member of the petition group. We personally want to thank you all for your valuable insight into the creation of the High Street designs over the past few years. Your commitment and dedication to creating a High Street that residents and visitors want to spend time in, as well as taking time out of your schedules to attend our various Working Party meetings has been really appreciated by the Project team.

We will continue the work that you were instrumental in starting for Cranleigh High Street and work with the new Stakeholder group to develop ideas and plans as well as continuing to keep members of the public informed and updated via engagement sessions.

Please do take the opportunities to contribute to the engagement sessions as they are developed over the coming months.

Many thanks once again for your time over the past few years.

Jess & Helen

Jessica Bramley
Placemaking Officer
Planning & Placemaking
surreycc.gov.uk

NO
ONE
LEFT
BEHIND



Our
Residents



Being
Excellent



Being
Open



Working
Together



Respecting
Others

Clerk

From: Cranleigh High Street <cranleighhighstreet@surreycc.gov.uk>
Sent: 05 April 2024 16:09
To: Marc Scully; Clerk
Cc: Liz Townsend; Helen Currie
Subject: Cranleigh High Street - New Working group

Follow Up Flag: Follow up
Flag Status: Flagged

Dear Marc & Beverley,

Following the recent cabinet member's decision meeting that was held on 26th March 2024, there were a number of actions given to the Placemaking project team from the Cabinet member, Matt Furniss with regards to the Cranleigh Public realm improvements scheme.

It was agreed that:

- The High Street scheme will be split into various phases. Phase 1 will progress with the public realm works to Fountain square.
- New Engagement will be undertaken with a smaller stakeholder group, representing Cranleigh residents and businesses. This stakeholder group will work together to develop potential plans for additional phases, which may include footway refurbishment, drainage improvements to prevent puddles which currently form along the High Street, safety improvements to Knowle Lane junction and the pedestrian crossing points along the High Street and other complementary works.
- A communication plan will be developed to update residents of Cranleigh on a regular basis.

We would like to invite Cranleigh Parish Council, to nominate one person who will represent your interests within the new stakeholder group. This group will be pivotal in helping decide what further changes, if any, should be presented to the residents of Cranleigh for the High Street, as well as being a vital part of a new engagement plan. Surrey County Council will be looking to hold the first new stakeholder group meeting towards the end of this month, and would like the meetings to be face to face where possible. We have invited, Tim Crawshaw, our Director of Planning and Placemaking to chair the initial meeting.

The original working party members have been emailed separately to thank them for their support and to update them of the cabinet member's decision.

We do hope this is an opportunity your organisation would like to be involved in and we look forward to hearing from you with your nominated individual, which could be you, for the Stakeholder group so we can liaise with them and arrange a date for the meeting.

We look forward to hearing from you,

Kind regards,

Jess & Helen

Jessica Bramley
Placemaking Officer
Planning & Placemaking
surreycc.gov.uk



If you find the text in this form difficult to read we can supply it in a format better suited to your needs

LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982

APPLICATION FOR STREET TRADING CONSENT



To: Head of Environmental Health and Community Safety, Waverley Borough Council,
The Burys, Godalming, Surrey, GU7 1HR

I **hereby make application** under the provisions of section 3 and schedule 4 of the above Act for consent to sell or offer or expose for sale the articles stated below, in the open air within the area of Waverley Borough Council.

| | | | | |
|---|-----------------|---|--------------------------|---|
| This application is for (please tick) | New Application | | Renewal | X |
| If a renewal application please provide the number on the current consent | | | | |
| The type of consent being applied for (please tick) | Sole Trader | X | Special/Community Events | |
| If special/community events please state the number of stalls/traders to be present | | | | |

I submit the following particulars for consideration:

| | | | | |
|----|--|---|---------------|------------|
| 1. | Applicant Full name | [REDACTED] | Date of Birth | [REDACTED] |
| 2. | Trading as | BODRUM KEBAB | | |
| 3. | Home Address (inc. postcode) (for sole traders) | [REDACTED] | | |
| 4. | Address of organiser (if a community/ special event) | | | |
| 5. | Daytime telephone number | [REDACTED] | | |
| 6. | E-mail | [REDACTED] | | |
| 7. | Address where articles are stored (if applicable) | | | |
| 8. | Proposed trading location/address* | LAY BY - A281 HORSHAM ROAD, CRANLEIGH SOUTH OF JUNCTION WITH ELMBRIDGE ROAD | | |

| * For special/community event applications please provide the details of all of the traders separately as part of your application. | |
|---|--|
| 9. | Type of vehicle(s) to be used. If a sole trader please also give accurate dimensions of each vehicle (in metres) |
| | VAN 624 cm 238 cm  |
| 10. | Registration no. or identification mark |
| 11. | Full details of articles to be sold. Also include size of any receptacles to be used, e.g. baskets, kiosk, tables, etc. |
| | Lamb DÖNER / Chicken BURGERS Chicken KEBABS / Veggie Burger Beef Burger / chips Lamb shish / Soft drink Lamb Köfte |
| 12. | Proposed times of trading (please include frequency, times of day, days per week, months of the year) |
| | SUNDAY: 16:00 - 22:00 FRIDAY: 16:00 - 22:00 MONDAY: 12:00 - 22:00 SATURDAY: 16:00 - 00:00 TUESDAY: 16:00 - 00:00 SUNDAY: 16:00 - 22:00 WEDNESDAY: 16:00 - 22:00 THURSDAY: 16:00 - 22:00 |
| 13. | Insurance Company and Policy No. |
| |  |
| 14. | If a food business please provide the name of the local authority you are registered with |
| | WAVERLEY BOROUGH COUNCIL |

I enclose:

1. A passport style photograph of myself (sole traders only)
2. Photographs showing the sides, back and front of each vehicle (sole traders only). If you are an existing trader please provide a photo of the vehicle(s) in the trading location.
3. A plan/map image showing all locations that I have applied to trade in, which shows sufficient details to identify the location of the proposed site.
4. A copy of valid public liability insurance for trading/the event providing cover to a minimum amount of 5 million pounds. The person applying for street trading consent

is responsible for providing this insurance, individual applicants (sole traders), or the organiser (special/community events).

5. If a food trader(s) - a copy of correspondence showing that I am/they are registered with a local authority as a food business and/or have achieved a minimum FSA food hygiene rating score of level 3 or above.
6. An event management plan(s) (special/community events only) detailing how the event(s) will be run safely and without causing nuisance to the area. Please note:

The Government has published its [plan for living with COVID](#)

COVID is still present in the community. As the organiser of an event(s) you must take all reasonable steps to protect the safety of those working or attending the event. As such you are required to include COVID in your risk assessment under general Health & Safety requirements. HSE Guidance is available on how to [assess COVID related risks](#) and there is also a [risk assessment template](#).

You should continue to follow the guidance to keep yourself and others safe. [Working safely during coronavirus \(COVID-19\) - Guidance - GOV.UK \(www.gov.uk\)](#)

If you require any COVID advice, please do not hesitate to get in contact with Environmental Health on 01483 523393 or send an email to Environmentalhealth@waverley.gov.uk

7. Confirmation that if trading from privately owned land that the land owner has given permission for me to trade/the event to go ahead there.

I confirm that:

- I will pay the required fee within 48hours of submitting this application. I am aware that failure to provide the required fee will result in my application not being processed.
- I am aware that the required fee is payable per trading site.
- I will display a notice at the proposed trading location(s) notifying local residents and businesses of my intention to trade there if a consent is granted. I will provide a photo of this being displayed at the location within 48hrs of submitting this application to environmentalhealth@waverley.gov.uk. (not required for itinerant street traders such as ice cream vans who do not trade from any specific locations)
- I am aware that if valid objections are received to my application, the application will need to be considered and determined by Waverley Borough Council's Licensing Sub-Committee. This may delay a street trading consent being granted.

Signed



.....

Print Name..



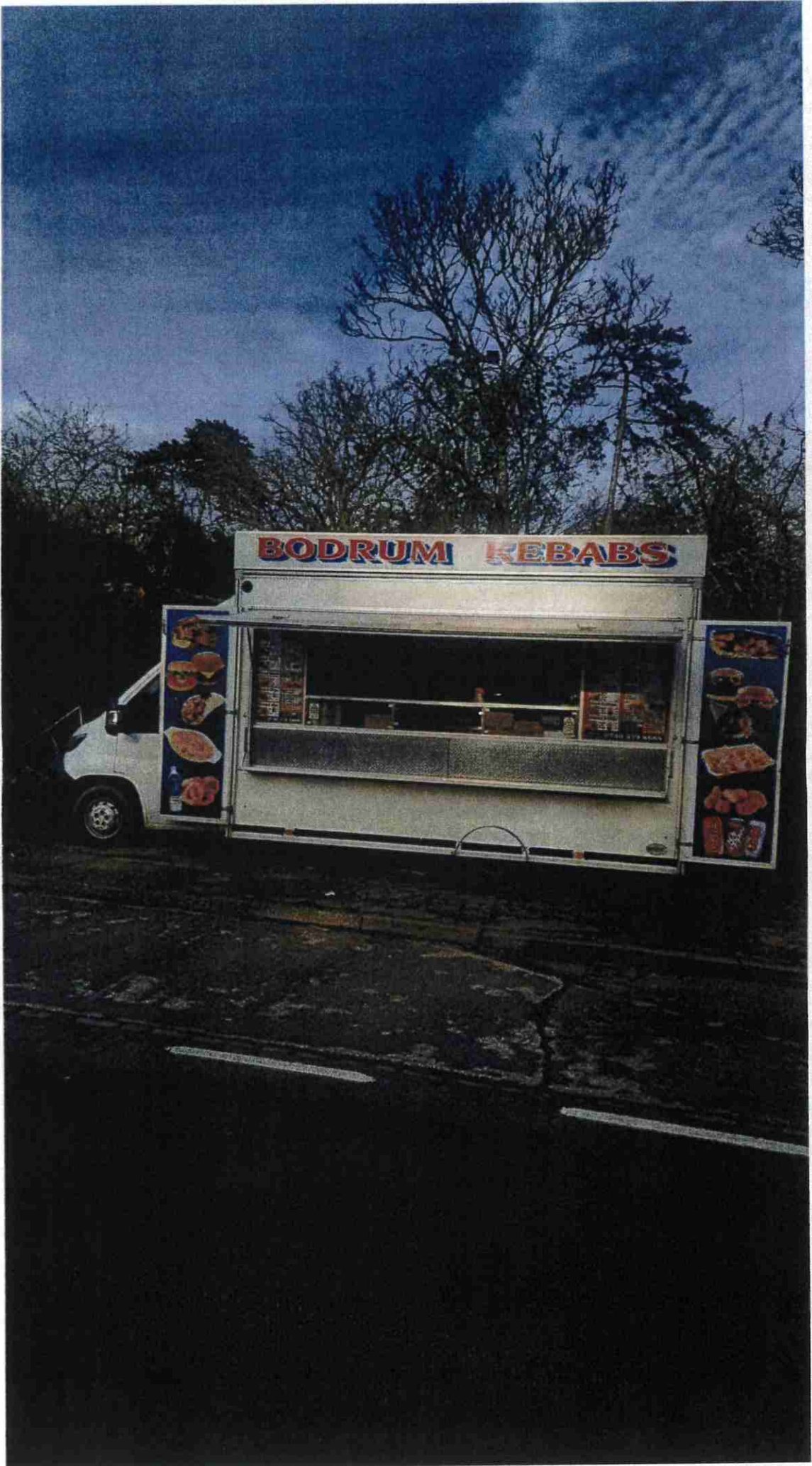
..... Date.....04/04/2024.....

Notes:

Fees are reviewed annually. They are published on the Council's website, or please contact Environmental Health

Making a deliberately false statement in connection with any application is an offence punishable on summary conviction by fine of up to £400.









Clerk

From: Sally Rodbard <Sally.Rodbard1@surreycc.gov.uk> on behalf of Trees <trees@surreycc.gov.uk>
Sent: 09 April 2024 09:41
Subject: Tree planting with Surrey County Council

Good morning,

As part of Surrey County Council's [1.2 Million Tree Strategy](#) we are once again looking for partners who would like to plant trees, hedgerows, fruit trees or other tree planting within their sites. Working with our partners is a core part of our Strategy, so we hope you would consider being involved!

Together with community groups, schools and charities, we are making great progress towards our goal of planting **1.2 million trees by 2030**. This coming year, we will again be offering full support and advice on planting and looking after trees. Planting trees and hedgerows can help reduce air pollution, improve soil conditions, provide shade, provide habitats and food for wildlife...and much more!

If you would be interested in tree planting on your site, and would like to take part, or would like further information, please fill out our quick Microsoft Form below (<https://forms.office.com/e/3VY5xph4b6>).

If you need more information or have questions, please do get in touch as we would be delighted to work with you on this green initiative working towards Surrey's greener future.

Best wishes,

Tree Planting and Establishment Team, Natural Capital
Surrey County Council – Environment, Transportation and Infrastructure
trees@surreycc.gov.uk

Have you planted any trees yourself? If so you can plot your own tree/s on our interactive map [here!](#)

Can you help us?

[Working together to plant 1.2 million trees - Surrey County Council \(surreycc.gov.uk\)](#)

Reporting a tree issue

[Before you start - Report a highway issue - Surrey County Council \(surreycc.gov.uk\)](#)

Our Tree Strategy

[Surrey's New Tree Strategy 2020 - Surrey County Council \(surreycc.gov.uk\)](#)

Highway tree planting

[Planting trees on the highway - Surrey County Council \(surreycc.gov.uk\)](#)

NO
ONE
LEFT
BEHIND

